

## Join ACTi for Your Brilliant Future!!

**ACTi** 建騰創達為網路數位影音產品及解決方案的領導廠商，以安全監控為主要應用產業。建騰創達築夢踏實，以未來目標規劃現在，積極尋才依才設職，優秀人才見度高，發展性強!!

歡迎參觀建騰創達公司網站：[www.acti.com](http://www.acti.com)

ACTi Career YouTube Channel：<http://www.youtube.com/user/acticareer>

### 產品管理師 Product Management Specialist

#### 【工作內容】

##### 1. 職務定位 (Position)

-因應前台需求，協助產品專案推行

##### 2. 職責 (Responsibilities)

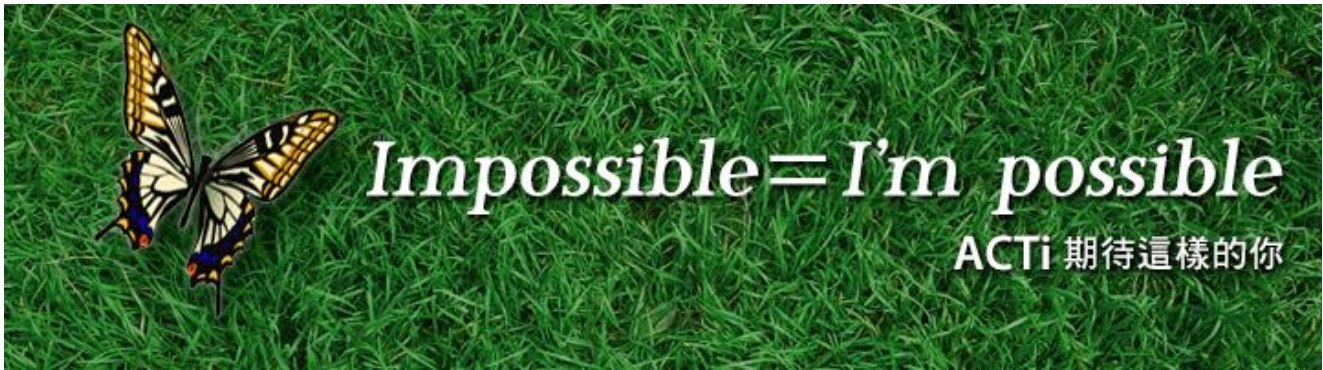
- 協助產品專案流程進行
- 協助產品專案表單處理
- 專案相關部門協調與溝通
- 其他主管交辦事項

#### 【其他條件】

1. 相關經驗年限：一年以上工作經驗
2. 外語能力與程度：英文聽說讀寫中上
3. 個人特質 (personality) 要求：細心、執行力強

更多職缺訊息，請造訪 104 ACTi 專區查詢；或使用 QR Code 至 ACTi 官方網站  
亦可將履歷寄至 HR 招募單位 [career@acti.com](mailto:career@acti.com)  
Tel: 02-2656-2588 ext. 2225 戴小姐/ ext. 2224 黃小姐





## Join ACTi for Your Brilliant Future!!

### 國外業務 Sales Account Manager

#### 【工作內容】

##### [Goal]

Achieve maximum revenue and run rate business from assigned territory, account and projects works.

##### [What you need to do]

#### 1. Territory Works

- Brand Management
- Sales Game Plan by Customer Segments
- Price set up & structure management
- Channel Margin Management
- Market Communication
- Marketing Events Management

#### 2.Account Works

- Recruit new Distributors / System integrators
- Manage Distributor Relationships throughout Money / Goods / Info / Tech flows
- Channel Management Program (Co-op, Rebate, Spiffs or Incentive Programs)
- Manage System Integrator Partnership throughout Money / Goods / Info / Tech flows
- System Integrator Program (Project registration, Non For Resale, etc.)

#### 3.Project Works

- Co-work with Distributor to win focused SI projects
- Co-work with SI to win end user projects
- Project support by ACTi tech support and sales support resources

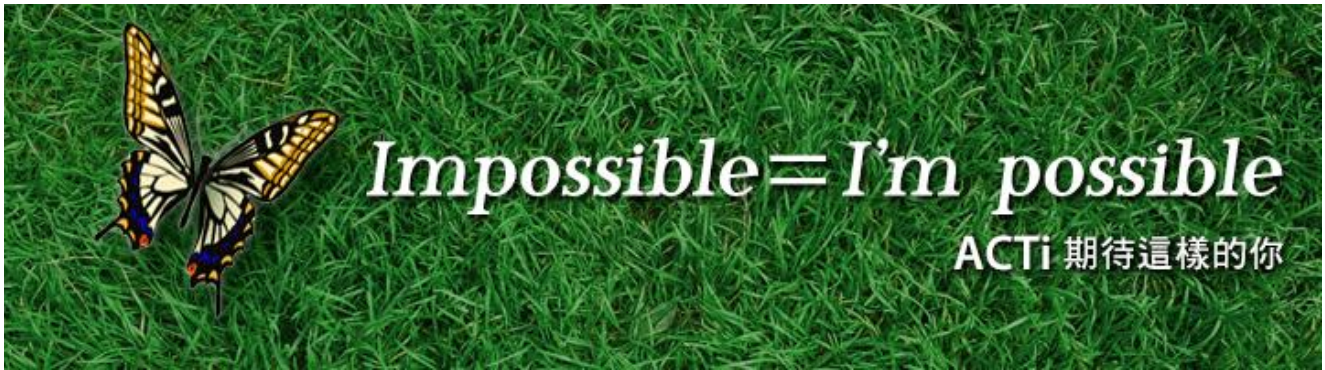
##### [You will learn]

- Sales Project Management
- Sales Account Management
- Sales Territory Management
- Sales to product management
- Full scope business management such as Sales, Marketing, Tech support, Supply -Chain, Finance, P&L and Production
- Full scope human resource management
- Self-development career as Sales Line Manager, Sales Director, Sales VP and CEO

#### 【其他條件】

If you are passionate toward the following, please come to us.

- Global Business
- Own Brand Manufacture
- High Margin Industry with average 50% plus
- High Growth Industry
- B2B go to market model
- Value solution selling
- World-class product solution selling



## Join ACTi for Your Brilliant Future!!

- Network Video Device, System and Software Solution
- In house Technology development (SoC, Chipset, Algorithm...etc)
- In house Hardware/Firmware product development
- In house Software Solution development
- Self-Development

If you are pursuing following changes, please come to us.

- From Entertainment-type sales to Value-added Solution-type Business sales
- From Independent street fighter to Corporate Team with Marketing, Tech and Sales Support resources
- From Price-driven business model to Value-added Game Plan
- Short-term approach to territory/account/project management

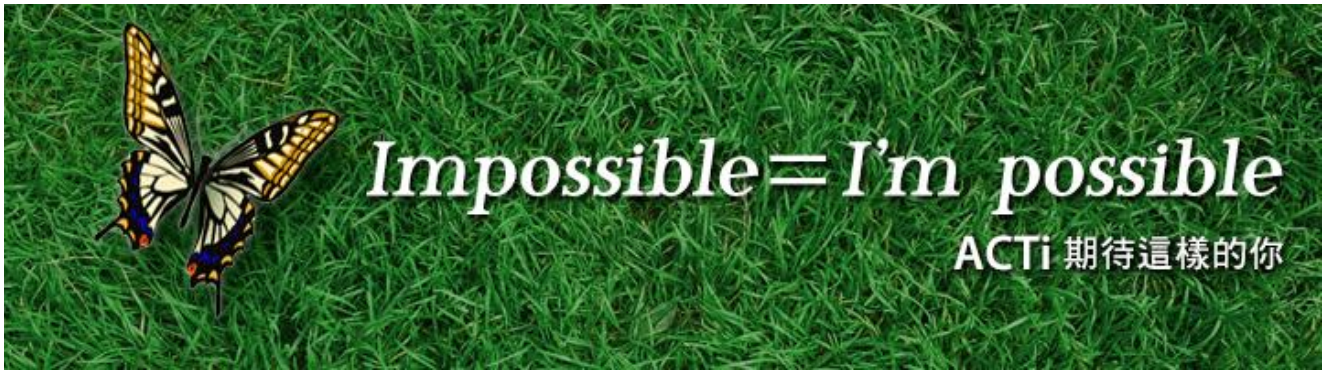
[English ability]

Fluent in English is a must.

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### CEO Office - Project Manager

#### 【工作內容】

##### 1. 職務定位 (Position):

- A. Focus on e-business planning for sales departments to enhance the efficiency and effectiveness of sales works,
- B. Work with sales management department to define/ enhance the working/ management guideline for sales
- C. Big Data Analyst
- D. Architect

##### 2. 職責 (Responsibilities)

###### A. e-business planning:

- (1) Focus on sales-related systems, including knowledge/ information database, online applications, bulletin, cross-department working platforms, etc.,
- (2) User requirements collection, understanding and feedback,
- (3) Turn user requirements into e-business marketing spec,
- (4) Communicate with the programming teams to finalize the marketing spec,
- (5) System testing and bugs reporting to the programming teams before online,
- (6) User manual providing and system introduction and release to the users,
- (7) Continuous feedback collections and enhancement proposals to the programming team.

###### B. Working/ management guideline setting:

- (1) Define the policy of customer management, including engagement plan, transaction terms, special business approval, etc.,
- (2) Define the policy of sales management, including revenue forecast, performance review, business trip guidance, etc.

#### 【其他條件】

1. 具備業務、業助或系統開發之相關工作經驗者優先考慮

##### 2. 個人特質:

- (1) 可擁有快速學習成長及充滿工作挑戰之成就感
- (2) 努力、積極、樂觀且抗壓性佳
- (3) 良好的自我管理與時間管理
- (4) 良好的溝通能力: 包括理解與表達能力
- (5) 良好的邏輯思考與推理能力
- (6) 良好的整合與規畫能力

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**資訊助理工程師 IT Assistant Engineer**

**【工作內容】**

**1. 職務定位 (Position)**

執行資訊系統基礎維護工作

**2. 職責 (Responsibilities)**

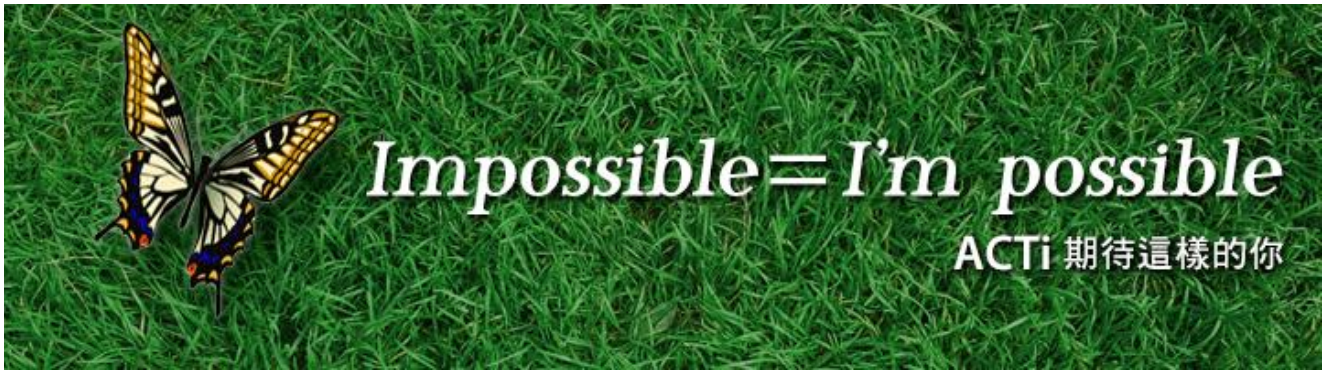
- 2.1 處理電腦系統軟硬體障礙排除
- 2.2 資訊系統維護
- 2.3 主管交辦事項

**【其他條件】**

- 1. 相關經驗年限：二年以上電腦軟硬體維修經驗
- 2. 個人特質 (personality) 要求：具團隊合作精神，學習意願強
- 3. 專業能力 (professional skills) 要求：
  - 3.1 熟悉 電腦硬體組裝
  - 3.2 熟悉 Windows 系統操作及障礙排除
  - 3.3 熟悉 Office 使用，尤其以 Excel 為主
  - 3.4 具 網路專業基礎能力

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### 櫃檯接待人員 Receptionist

#### [工作內容]

##### [Goal]

對於(企業,員工,訪客,廠商)提供高標準櫃台總機服務

##### [What you need to do]

###### Company Works

- 成爲(公司/員工/訪客/廠商)溝通傳達的橋樑
- 理解企業服務指標與聽懂對象需求問題並解決

###### Employee Works

- 創造及維護良好工作環境(櫃台/門口)
- 提供員工工作所需(溝通/傳達)服務
- 定期並適當的調查並做必要性溝通，確保服務有效性

###### Customer Works

- 透過(櫃台/電話)接待禮儀提高企業形象
- 清楚溝通/傳達/解決客戶及來賓訪客問題

###### Vendor Works

- 理解並清楚轉述廠商/同仁語言
- 適當配合進行電話過濾

##### [You will learn]

客戶關係服務管理

企業員工關係管理

溝通協調管理能力

全範圍的總機櫃台資源管理

從櫃台總機人員->行政總務人員->管理師->規劃師->總務經理

想要進一步的了解行政支援部的日常生活嗎? Go~

<http://youtu.be/3JE-mJAe3gU>

#### [其他條件]

If you are pursuing following changes, please come to us:

與人互動並樂於助人

對於提供服務視爲快樂工作並享受

時刻接受新的挑戰，透過努力與進步獲得肯定

喜愛看見服務對象顯露笑容及感謝

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## Join ACTi for Your Brilliant Future!!

### 英文資料輸入工讀生

#### 【工作內容】

- Data input to Excel or Database
- Data accuracy validation
- Cross-department information exchange

#### 【其他條件】

##### [Salary and Working Hours]

- Very competitive salary (hourly wage)
- 3 month contract (can be extended or shortened)
- Flexible working hours to fit the schedule of school (for example, working from 1pm to 6pm, 4 days a week)

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**資訊助理(長期工讀生) IT Assistant Engineer for Parttime**

**【工作內容】**

- Data input to Excel or Database
- Data accuracy validation
- Cross-department information exchange

**【其他條件】**

**[Salary and Working Hours]**

- Very competitive salary (hourly wage)
- 3 month contract (can be extended or shortened)
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